



**SCHOOL NAME: Meduxnekeag Consolidated School**

**Address: 200 School Street, Woodstock NB E7M 0G7**

**Parent School Support Committee**

**Minutes**

**Date: January 22, 2019 Time: 6:30 pm**

**Location:**

<p><b>PSSC Members Present:</b>  <u>Candice Browse</u>, Chair  _____, Vice Chair  <u>Lisa Johnston</u>, Teacher Rep.  <u>Lane Findlater</u>, Student Rep.  <b>Others:</b>  Victor Bobarnac  Kristy McCormack  Stephanie Grant</p> <p><b>PSSC Members Regrets:</b></p> <p>Kerry-Lynn Scott</p>	<p><b>School/DEC Representation Present:</b>  Crista Sprague, Principal  Heather Hogan, DEC</p> <p><b>School/DEC Representation Regrets:</b></p> <p><b>Observers: Angela Stephenson, Vice Principal,  Terri Mahoney-Walker, Vice Principal</b></p>
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**1. Call to Order: 6:45 pm by Candice Browse; 2<sup>nd</sup> Stephanie Grant**

**2. Approval of the Agenda:**

- Crista Sprague add: Parents handbook; Memorial Committee after, Under Principal's report (School Report Card as the first bullet.
- Heather Hogan added DEC update to Correspondence
- Approval of Agenda; Candice Browse; Second Lisa Johnston

**Agenda Approved.**

**3. Approval of the Minutes from Previous Meeting:**

Corrections were made.

Lane Findlater moves to approve the Minutes from the last meeting. Seconded by Stephanie Grant.

**Agenda approved.**

**4. Business Arising from the Minutes:**

- Discussion around the stakeholder survey, specifically if actual schools were identified. Heather said she saw results that were very general and non-specific. Heather will ask if schools are identified in the survey, which may impact their participation again. The survey was to be anonymous.

**5A. Guest Presenter: Lisa Johnston, MCS SPR and Athletic Director**

- Lisa shared a draft of the MCS Athletic Handbook – which will deal with any policies and procedures that apply to athletic, ie booking gyms, first aid kits, travel policies, coaches and athletes responsibility,
- Background – More than 60-70% of Middle School Students participate in Athletics at MCS. Also several in clubs or drama, band etc.
- Cost to run Athletics per year – for 14 team sports: \$12,000 – 14,000 for general costs. All of the revenue comes from student fees or fundraiser. Looking at doing a yearly fundraiser for an Athletic General account, to support students who have difficulty paying or if a team is in need for uniforms, etc.
- Lisa was asking for feedback from the PSSC on the draft to add to the handbook; The following is some of the discussion/suggestions:
  - o Coach’s application – suggested to add a preamble to decipher how a coach is chosen if more than one person volunteers, especially if one is a member of the staff.
  - o Northwest Middle School Athletic Association rules are followed, with respect to fair play other policies.
  - o Suggested that communication if materials needed for the team should be communicated to the Athletic Director
  - o Suggest adding “students are to be in good standing at the school” (more general because it could be academics, behavior or attendance)
  - o It may be necessary for administration to get involved in determining a student’s place on a team
  - o Suggested adding Parent Responsibilities as well as Athletes Responsibility
  - o Need consent to share with coach how students are doing academically and behaviorally
  - o If any other suggestions are considered, PSSC Members are encouraged to email Lisa with suggestions.

## **5B) Parent Handbook**

Crista shared a document with brainstormed suggestions from staff members on possible points for an MCS Parent Handbook. Crista will categorize points to make them easier to read and understand and will send it out. If members have any feedback they can send to Crista.

## **6. Principal’s Report:**

### **- School Report Card**

Crista shared the achievement summary for Grade 2 reading, Grade 6 reading, Grade 6 science, Grade 6 math, and Grade 6FI reading. The embargo on this data was recently lifted.

Discussion: the Province has changed how they are assessing, teachers are still learning in how to teach inquiry based learning. Teachers have just begun to analyze data, what it means, how it relates to school based data, and what future interventions may look like. The work going forward will be to come up with an action plan. The impact of the recent Auditor General’s report was mentioned and the many changes in education over the last several years, including testing.

There was discussion around analyzing school based data with disconnect to the Achievement Summary presented.

### **- Update on School Improvement Plan Progress**

Working on Learning Targets. 53.8% of Teachers are focused on Learning Targets so students are learning to mastery. More evidence is documented that students are also able to identify that teachers are using the learning targets.

- **Update on Positive Working and Learning Environment Plan Progress**

- School wide set of behavior expectations, concentrating now on the cafeteria and playground
- Parent handbook started
- Coach's handbook in draft
- PL Monday January 28, around Ross Green work on appropriate interventions to meet student's needs who have some lagging skills.

- **Update on First Nation Strategic Plan Progress**

Doing quite well on all of our bullets

Need to more attention to:

- Extending invitations to elders to come in to classrooms and provide release time for teachers to work with the FN coordinator
- Transition to WHS – support First Nations students
- Extra curricular opportunities for FN students that are cultural relevance
- Attempt more meetings within the community
- Made a commitment to serve Maliseet traditional foods throughout the year

NEAT – Native Education Advisory Teams meets regularly

**7. Correspondence:**

Heather Hogan shared the correspondence re: the Spring Symposium happening May 10-11, 2019 in the Miramichi at the Rodd motel. One rep from each sup-district. If anyone is interested they can email the DEC Chairperson. If one from each school, a name will be pulled out of the hat. PSSC funds can be used for travel to send another person.

Heather was asked to facilitate email that suggested some possible uses for PSSC funds which could include partnering with other school in the sub district to bring someone in to present to parents. WHS has expressed a willingness to partner with other schools.

Memorial Committee – There are staff members interested and some PSSC members have expressed interest. A meeting will be held before March Break.

**8. PSSC Budget**

\$ 1,448.60 left in the budget.

**Victor** made a **Motion** that the PSSC Budget will be used for Communication Initiatives, including the publication of the Parent Handbook (including the PSSC Committee roles) and the Coaches Handbook. **Seconded by Lane Findlater.**

**Motion passed**

**9. Date of Next Meeting: April 16, 2019 6:30 pm**

**10. Adjournment: Candice moved to adjourn the meeting at 9:04pm.**

Candice Browne - Chair PSSC  
Cynthia L Moser - Secretary.